



## NEW YORK STRUCTURAL BIOLOGY CENTER

### COVID-19 – PLANNING DOCUMENT

Updated: April 26, 2022

**THE GUIDELINES BELOW WERE DEVELOPED BASED ON WHAT IS CURRENTLY KNOWN ABOUT THE TRANSMISSION AND SEVERITY OF COVID-19 AND COVID-19 VARIANTS AND ARE SUBJECT TO CHANGE.**

**The following rules apply to all NYSBC staff:**

<b>Vaccination</b>	All staff members are required to be fully vaccinated. <sup>1</sup> You will be considered fully vaccinated 7 days after receiving a booster shot. A copy of your proof of vaccination (e.g., CDC card, NYS Excelsior Pass) should be sent to Arjun Koshal.
<b>Masks</b>	Masks are strongly recommended to be worn in the Center unless you are alone in your lab or office.
<b>COVID-19 Symptoms</b>	Even if you have been vaccinated, DO NOT come to the Center if you have any of the following symptoms: <ul style="list-style-type: none"><li>• Cough</li><li>• Repeated shaking with chills</li><li>• Fever</li><li>• Chills</li><li>• New loss of taste or smell</li><li>• Shortness of breath or difficulty breathing</li><li>• Muscle pain</li><li>• Headache</li><li>• Sore throat</li></ul>
<b>Protocol for Exposure to COVID-19</b>	<p>If you have received your booster shot and are asymptomatic, you may return to the Center after close contact<sup>2</sup> with someone who had COVID-19. However, you must wear a KN95 or N95 mask for 10 days after your close contact and we recommend that you get tested 5 to 7 days after the close contact with a rapid antigen test, even if you do not have symptoms.</p> <p>Notify your supervisor and Arjun Koshal of any close contact with someone who had COVID-19.</p>

<sup>1</sup> Reasonable accommodations will be made for staff who refuse vaccination due to pregnancy, disability or sincerely held religious belief or practice.

<sup>2</sup> "Close contact" occurs when an individual was within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period.



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<b>Protocol for COVID-19 Symptoms and/or Positive Test</b>	<p>If you think or know you have COVID-19, and you have symptoms, you can only return to the Center after:</p> <ul style="list-style-type: none"><li>• 10 days since symptoms first appeared,</li><li>• 24 hours with no fever without the use of fever-reducing medications, and</li><li>• other symptoms of COVID-19 are improving.<sup>3</sup></li></ul> <p>If you test positive and have no symptoms, you can return to the Center after 10 days have passed since you had a positive test (based on the date you were tested). If you develop symptoms after testing positive, your 10-day isolation period will start over.</p> <p>Notify your supervisor and Arjun Koshal have COVID-19 symptoms or have tested positive for COVID-19.</p>
<b>Transportation</b>	<p>If you travel by public transportation, taxi or car service, wear a KN95 or N95 mask and, to the extent possible, stay at least six feet from other people.</p>
<b>Travel</b>	<p>All international travelers must:</p> <ul style="list-style-type: none"><li>• Monitor symptoms for 14 days after arriving in New York; and</li><li>• Immediately self-isolate if any symptoms develop and contact the local public health authority or your healthcare provider to determine if you should get tested.</li></ul>

The following rules apply to affiliates, visitors, and contractors:	
<b>Vaccination</b>	<p>Affiliates, visitors, and contractors who <u>do not</u> show proof of vaccination must:</p> <ul style="list-style-type: none"><li>• take a rapid antigen test upon entering the facility (maximum of one test per week if visiting for more than one day), and</li><li>• wear a KN95 or N95 mask at all times while onsite.</li></ul>
<b>COVID-19 Symptoms</b>	<p>Even if affiliates, visitors or contractors have been vaccinated, they are not permitted to come to the Center if they have any COVID-19 symptoms (described above).</p>

<sup>3</sup> Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation.