**Sample shipment agreement**

NCCAT is a BSL-1 (Biosafety Level 1) laboratory. All samples shipped to or worked on NCCAT, SEMC and NYSBC premises should be classified as BSL-1.

If shipping dewars, non-hazardous samples should be packed in a dry shipping dewar. Users should ship dewars via common carrier, such as FedEx. Also, include pre-paid return shipment label. (FedEx is preferred.)

It is the user's responsibility for packages sent to NCCAT until an NCCAT operational staff member confirms receipt.

NCCAT and NYSBC uses a particular numbering system. Please note and order your boxes accordingly.

Bottom

User / Institution

****

Top

User / Session date

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Grid position numbering

  

**Acknowledgement**

I verify that the samples were packaged by my person and that the samples comply with NCCAT biosafety and biohazard policies.

Signature:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *MM/DD/YYYY*

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_